

	<p style="text-align: center;">Policy Name</p> <p style="text-align: center;">Admissions Policy</p> <p>Date Adopted: December 2021 Date for Review: December 2022</p>	<p>Part of the</p> 
---	---	--

Middle Barton School is an Academy managed by the River Learning Trust and as such is its own admissions authority. The River Learning Trust has delegated the responsibility for admission arrangements for Middle Barton School to the Local Authority, Oxfordshire County Council.

ADMISSIONS POLICY FOR MIDDLE BARTON PRIMARY SCHOOL

We follow county procedures regarding admissions. Please follow the web link for more information: <http://www.oxfordshire.gov.uk/admissions>
Admissions information is also included within the school's prospectus.
The current admission rules for Middle Barton School are listed below:

THE DETERMINED ADMISSION RULES FOR COMMUNITY AND VOLUNTARY CONTROLLED INFANTS' AND PRIMARY SCHOOLS

The admission rules for all community and voluntary controlled schools, are shown below in descending order of priority.

1. Children with a Statement of Special Educational Needs that names the school in Part 4 of the Statement.¹

2. Children who are looked after by a local authority within the meaning of section 22 of the Children Act 1989 at the time of their application, and who will still be looked after at the time when they are due to be admitted to the school.²

3. Disabled children who need to be admitted to a school on the grounds of physical accessibility. The definition of disability is that contained within the Disability Discrimination Act 1995 as amended.

4. Children who live in the school's designated area. If there are more applicants than places in this category, priority will be given in the following descending order:
 - a) First priority in category 4 will go to those children with a brother or sister on roll at the time of application who will still be attending the preferred school at the time of entry. However, if there are more applicants than places in category 4(a) priority will be given, within this group, to those children who live closest to the school by the nearest designated public route as defined on the Directorate for Children, Young People & Families' Geographic Information System.
 - b) Second priority in category 4 will go to those children who live closest to the school by the nearest designated public route as defined on the Directorate for Children, Young People & Families' Geographic Information System.

	<p style="text-align: center;">Policy Name</p> <p style="text-align: center;">Admissions Policy</p> <p>Date Adopted: December 2021 Date for Review: December 2022</p>	<p>Part of the</p> 
---	---	--

5. Children living outside the designated area who have a brother or sister on roll at the time of application who will still be attending the preferred school at the time of entry. If there are more applicants than places in this category, priority will be given within this group to children who live closest to the school by the nearest designated public route as defined on the Directorate for Children, Young People & Families' Geographic Information System. 1 Section 324 of the Education Act 1996 requires schools to admit a child with a Statement of Special Educational Needs that names the school, irrespective of whether they have places or not. This is therefore not an oversubscription criterion and in these admission rules this requirement is listed as "Rule 1" for reasons of clarity and simplicity. 2 The Education (Admission of Looked After Children) (England) Regulations 2006 state that this criterion must be the highest priority in the oversubscription criteria. It is referred to as "Rule 2" for simplicity.

6. Those children who live closest to the school by the nearest designated public route as defined on the Directorate for Children, Young People & Families Geographic Information System.

Continued Interest Lists

Parents will be able to place their children's names on the continued interest list.

For those applying through the normal admissions round for F1, the continued lists will be maintained from immediately following initial allocation to the end of the academic year of entry. In the case of those applying in the middle of the year, the continued interest lists will be maintained from 1st August until 31st July of the year of application.

Time of Entry

The admission rules give a high priority to those with a brother or sister attending the relevant school at the applicants "time of entry". This means that in the normal admissions round there will be no sibling connection for admission purposes for those applicants for F1 who have a brother or sister in Year 6.

Admission to an older or younger age group

	<p style="text-align: center;">Policy Name</p> <p style="text-align: center;">Admissions Policy</p> <p>Date Adopted: December 2021 Date for Review: December 2022</p>	<p>Part of the</p> 
---	---	--

Children considered for late transfer to primary or infants' school would almost certainly have a Statement of Special Educational Needs. Discussion relating to late transfer would normally be initiated within an annual review of the child's Statement of Special Educational Needs. Any early admission of a child, for example admission to F1 when of F2 age, would require evidence of the need for such an action and the agreement of the LA. Early admissions of this kind are likely to be very uncommon. Where, through the agreed procedure, a pupil is transferring school outside the normal year they will be treated equally to other children in the transfer group.

Random Allocation

In the following circumstances the Local Authority will use random allocation to determine who will be offered a place:

- The measurement of the distance 'tie break' provides an identical result.
- The children are from a multiple birth, they live at the same address and one or more children can be offered a place but there are insufficient places to admit all the children concerned.

Fair Access Protocol

The School Admissions Code states that all admission authorities and admission forums must have a Fair Access Protocol in place. It also states that all maintained schools and Academies must participate in their local authority's protocol in order to ensure that unplaced children, especially the most vulnerable are offered places promptly and at a suitable school. The Fair Access Protocol is not applicable to admissions made through the normal admissions round for primary schools and cannot be used where this would involve contravening the Education (Infant Class Sizes)(England) Regulations. It will also remain the case that the bulk of in year admissions will continue to be processed through the normal admissions process. Where it is necessary to set up a Fair Access Panel it will be chaired by the relevant Area Service Manager for Inclusion, Access and Engagement. When making placements the panels will take into account any special circumstances, including possible transport costs. The Service Manager for Admissions or a representative from the Admissions Team will be part of any Fair Access Panel. The Fair Access Protocol can be used to enable the placement of children who fall within the following categories:

	<p style="text-align: center;">Policy Name</p> <p style="text-align: center;">Admissions Policy</p> <p>Date Adopted: December 2021 Date for Review: December 2022</p>	<p>Part of the</p> 
---	---	--

- Permanently excluded children, including those who's parents have successfully appealed against an exclusion but where the independent appeal panel has decided that the child should not be reinstated.
- Children who are at risk of permanent exclusion
- Children attending PRU's who need to be reintegrated back into main stream education
- Children who have been out of education for more than one term
- Parents who have been unable to find them a place after moving to the area because of a shortage of places
- Children withdrawn from schools by their family, following fixed term exclusions and unable to find another place
- Children of refugees and asylum seekers
- Homeless children
- Children from unsupportive family backgrounds, where a place has not been sort
- Children known to the police or other agencies
- Children without a school place and with a history of serious attendance problems
- Traveller children
- Children who are carers
- Children with special educational needs but without a statement
- Children with disabilities or medical conditions
- Children returning from the criminal justice system
- Children of UK personnel and other Crown Servants

Under the Fair Access Protocol at least 1 child per year group from the categories listed can be admitted above the published admission number of a primary, infants', or junior school.

Admission of children outside their normal age group

Parents may request that their child is admitted to a year group outside their normal age range, for instance where the child is gifted or talented or where a child has suffered from particular social or medical issues impacting his or her schooling. All such requests will be considered on the individual merits of each case and in the best interests of the child and either agreed or refused, on that basis. If a request is refused, the child will still be considered for admission to their normal age group.

	<p style="text-align: center;">Policy Name</p> <p style="text-align: center;">Admissions Policy</p> <p>Date Adopted: December 2021 Date for Review: December 2022</p>	<p>Part of the</p> 
---	---	--

The process for requesting such an admission is as follows: With the application, parents should request that the child is admitted to another year group (state which one), and the reasons for that request. Parents will submit any evidence in support of their case with the application, for instance from a medical practitioner, headteacher etc.

Some of the evidence a parent might submit could include:

- information about the child's academic, social and emotional development;
- where relevant, their medical history and the views of a medical professional;
- whether they have previously been educated out of their normal age group; and
- whether they may naturally have fallen into a lower age group if it were not for being born prematurely.

The school will consider each case on its merits, taking into account the individual circumstances of the request and the child's best interests. We will also ensure the parent is aware of whether the request for admission out of age group has been agreed before final offers are made, and the reason for any refusal. Requests for admission out of the normal year group will be considered alongside other applications made at the same time.